TEACHER

JOB TITLE:	**Grade R Educator – Fixed-Term Contract**
RANK:	Teacher
POST LEVEL:	1
JOB DURATION:	July 2026 – October 2026 (4 months)

THE AIM OF THE JOB:

To engage in class teaching, including the academic, administrative and educational aspects and to organise extra and co-curricular activities to ensure that the education of the learners is promoted in a holistic manner.

CORE DUTIES AND RESPONSIBILITIES OF THE JOB:

The duties and responsibilities of the job include, but are not limited to, the following:

TEACHING

- To engage in classroom teaching which will foster a purposeful progression in learning, and which is consistent with the subject and programmes of subjects and grades as determined.
- To be a class teacher.
- To prepare lessons and consider orientation, regional courses, new approaches, techniques, evaluation, aids, etc., in their field.
- To plan, co-ordinate, control, administer, evaluate, and report on learners' academic progress.
- To recognise that learning is an active process and be prepared to use a variety of strategies to meet the outcomes of the curriculum.
- To establish a classroom environment that stimulates positive learning and actively engages learners in the learning process.
- To consider and utilise the learners' own experiences as a fundamental and valuable resource.
- To cater for the educational and general welfare of all learners in his/her care.
- To assist the departmental head in identifying aspects that require special attention and to assist in addressing them.

EXTRA- & CO-CURRICULAR DUTIES

- To share in the responsibilities of organising and conducting extra and co-curricular activities.
- Participating in the school's sports and cultural programme.

ADMINISTRATIVE

- To coordinate and control all the academic activities of each subject taught.
- To control and coordinate stock and equipment that is used and required.
- To perform or assist with one or more non-teaching administrative duties as per the PAM document:

INTERACTION WITH STAKEHOLDERS

- To participate in agreed school/educator appraisal processes to regularly review their professional practice to improve teaching, learning, and management.
- To remain informed of current developments in educational thinking and curriculum development.

COMMUNICATION

- To co-operate with colleagues of all grades to maintain a good teaching standard and progress among learners and to foster administrative efficiency within the school.
- To collaborate with educators of other schools in organising and conducting extra and co-curricular activities.
- To meet parents and discuss with them the conduct and progress of their children.
- To participate in departmental committees, seminars, and courses to contribute to and/or update one's professional views/standards.

MINIMUM QUALIFICATIONS, SKILLS & EXPERIENCE

- Recognised/ Valid teaching qualification
- Honours degree advantageous
- Valid SACE certificate
- Knowledge of CAPS Curriculum
- Minimum 3 - 5 years teaching Grade R
- Candidate must be able to work under pressure and possess proven qualities such as empathy, organisational skills, communication skills, be a team player and support the initiatives of the school.

Interested candidates must submit their CV and supporting documents to jblignaut@bryneven.co.za no later than 16h00 on Tuesday, 19 May 2026.

Should you not receive a response within 2 weeks after the closing date, please consider your application unsuccessful.

Bryneven Primary School reserves the right not to fill this post.